



# AMENDED BUSINESS CERTIFICATE

Jennifer M. DeMetro, County Clerk  
Herkimer County Clerk's Office  
109 Mary Street, Suite 1111  
Herkimer, NY 13350-2923  
(315) 867-1133, 1135, or 1596

## THE UNDERSIGNED HEREBY CERTIFY:

That a certificate of doing business under the assumed name of:

\_\_\_\_\_ (business name)

for the conduct of business at \_\_\_\_\_, \_\_\_\_\_,  
(address) (city/town)

County of Herkimer, State of New York \_\_\_\_\_ was filed in the office of the County Clerk of Herkimer on  
(zip code)

the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ under \_\_\_\_\_; that the last amended certificate was filed on  
(date) (month) (year) (instrument no.)

the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ in the office of the said County Clerk under \_\_\_\_\_.  
(date) (month) (year) (instrument no.)

**IT IS HEREBY FURTHER CERTIFIED** that this amended certificate is made for the purpose of more accurately setting forth the facts recited in the original certificate or the last amended certificate and to set forth the following changes in such facts:

Change the business name to: \_\_\_\_\_

Change the business address to: \_\_\_\_\_  
(address) (city/town) (state) (zip code)

Change individual filer name to: \_\_\_\_\_  
(first name) (MI) (last name)

Change/ add residence address of filer to: \_\_\_\_\_  
(address) (city/town) (state) (zip code)

Add partner: \_\_\_\_\_  
(first Name) (MI) (last name)

\_\_\_\_\_  
(address) (city/town) (state) (zip code)

Remove Partner: \_\_\_\_\_  
(name)

Other: \_\_\_\_\_

**IN WITNESS WHEREOF, the undersigned have this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**  
**(date) (month) (year)**

**Made and signed this certificate.**

\_\_\_\_\_  
**(signature)**

\_\_\_\_\_  
**(print name)**

**State of New York )**  
**County of Herkimer ) ss.:**

**On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the undersigned, personally appeared:**

\_\_\_\_\_  
**personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.**

\_\_\_\_\_  
**(SIGNATURE AND OFFICE OF INDIVIDUAL TAKING ACKNOWLEDGMENT)**  
**Pursuant to General Business Law Sec. 130 01/2025**

**State of New York )**  
**County of Herkimer ) ss.:**

**On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the undersigned, personally appeared:**

\_\_\_\_\_  
**personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.**

\_\_\_\_\_  
**(SIGNATURE AND OFFICE OF INDIVIDUAL TAKING ACKNOWLEDGMENT)**

The filing of an amended assumed name certificate is pursuant to General Business Law Sec. 130. One Certificate form is provided by the County Clerk's Office at no charge. There is a \$1.00 per form charge, for additional forms. The Filing Fee is \$25. A certified copy of the original or most recent amended certificate shall be conspicuously displayed on the premises at each place in which the business for which the same was filed is conducted. The fee for a certified copy is \$5. There will be \$1.30 charge for additional photocopies (the bank may require to see proof of filing).

01/2025