

HERKIMER COUNTY

JOB OPENING

Department: Building Maintenance

Title: Building Maintenance Helper
Full-time Opening

Salary: \$34,409 (2025 base pay rate)

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs unskilled manual work in performing a variety of tasks connected with the operation, maintenance and cleaning of buildings and related equipment. Miscellaneous minor repair work may be performed but it does not require the same degree of proficiency and ability as that called for in semi-skilled jobs of Building Maintenance Worker. General directions are received in connection with each assignment and supervision is usually received while work is in process and upon completion. Supervision may be exercised over subordinate employees.

REQUIRED KNOWLEDGES, SKILLS, AND ABILITIES: Some knowledge of practices, tools and materials used in the maintenance and repair of buildings and equipment; ability to follow oral and written directions; manual dexterity; physical condition commensurate with the demands of the position.

ACCEPTABLE EXPERIENCE AND TRAINING:
One year of experience in ordinary manual labor.

CONTACT:
for further information:

Timothy Seymour, Commissioner of Social Services
Herkimer County Department of Social Services
301 N. Washington Street, Ste. 2110
Herkimer, NY 13350
315-867-1222