

HERKIMER COUNTY JOB OPENING

Department: Information Services

Title: Senior Network Administrator
Permanent Opening, Full Time Position

Salary: \$59,637.00 (2026 base pay rate)

This position may be filled from a certified list of eligibles or with exception that a person may be eligible for promotion, transfer or reinstatement according to civil service rules.

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for supervising and administering the operation of a wide and/or local area network computer system and providing technical systems support in the development, implementation, maintenance and enhancement of network computer systems, equipment, and software. An employee in this class performs network system functions which involve adding users; defining, establishing, and enforcing security access to data; identifying device and access paths and availability; configuring network hardware; building network file servers; customizing applications to ensure proper functioning in a network environment; and researching new products. An employee in this class supervises other technical staff that are involved in network functions as directed. The incumbent reports directly to and works under general supervision of a higher-level administrator. Does related work as required.

MINIMUM QUALIFICATIONS:

Promotion:

Two (2) years of permanent competitive class status as a Network Administrator **OR** three (3) years of permanent competitive class status as an Associate Network Administrator

Open Competitive:

(A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in computer science, computer technology, data processing, management information systems, information resource management, or related field, and two (2) years of experience involving the installation of microcomputer hardware and software and configuration and administration of local wide area networks; **Or:**

(B) Graduation from a regionally accredited or New York State registered two-year college with an Associates Degree in computer science, computer technology, data processing, management information systems, information resource management, or related field, and four (4) years-experience as defined in (A) above; **Or:**

(C) Six (6) years full time or its part-time equivalent experience as defined in (A) above.

CONTACT for further information:

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